



Instructor Information Form

*Areas in **RED** are required. Please fill in both pages.

Instructor Information:

Name:	
Company:	
Address:	
Position:	
Telephone:	
Fax:	
Email:	

Instructor Orientation Registration and Agreement

Orientation Registration

Name _____ Title _____

Company _____

Your Address _____

City, State, Zip _____

Phone Number _____ Fax Number _____

E-mail: _____

Agreement

I agree to follow all the guidelines outlined in the Carpet and Rug Institute CEU Instructor Orientation Manual, in the AIA Registered Provider Manual, and in the IDCEC Presenter's Manual for Continuing Education Presentations and Programs. I understand that the CEU presentation and script has been approved by AIA and IDCEC and I agree to present the course as written. I understand that

CEU presentations may be audited by AIA, IDCEC or CRI and that failure for instructors to comply with the requirements may result in the course and/or the instructor losing accreditation through IDCEC and AIA.

Signature _____ Date _____